



TRIBUTE BENCH PROGRAM

Long Beach Department of Parks, Recreation and Marine
And
Partners of Parks

The Tribute Bench Program is an opportunity for residents to honor and recognize those close to them who have passed by placing a personalized bench at a City park site or golf course. This program is also available to Long Beach based nonprofit organizations, IRS 501(c)³ to celebrate a milestone.

The Department of Parks, Recreation and Marine has **predetermined locations** and quantities of commemorative items that are available for placement. Please contact Partners of Parks to inquire about available locations. The placement term for a Tribute Bench is **10 years**. During this time, bench maintenance will include graffiti removal, paint touch up and periodic cleaning. At the end of the display time, the bench location will be available for renewal, with the first right of refusal given to the original donor. A fee will be associated with the renewal. If the original donor opts not to renew, the donated bench may be removed.

If you are interested in the program, please complete and return the following application. Upon receipt of your application a Partners of Parks representative will contact you and walk you through the process. For any questions, please call Partners of Parks at (562) 570-3209.

DONATION REQUIREMENTS

The donation covers the bench purchase price, personalized plaque and installation.

Dedicated Park Bench & Plaque (Upland Parks):	\$10,000
Dedicated Park Bench & Plaque (Ocean/Marina/Beach Waterway View Parks):	\$12,000
Dedicated Park Bench with engraved name in back:	Current Market Price
Dedicated Park Bench concrete slab:	Current Market Price
(Required to hold the weight of the bench, if one does not already exist in the location)	

APPLICATION PROCESS

Please note that the application, approval, ordering, and installation process can take 12 to 16 weeks. Partners of Parks cannot guarantee a bench installation date.

STEP 1: Please complete the following application and email to executivedirector@partnersofparks.org or mail/drop off to Partners of Parks, ATTN: Tribute Bench Program, 2760 N. Studebaker Road, Long Beach, 90815. Checks are due at time of application and are made out to Partners of Parks, the non-profit organization that manages donations for the Department of Parks, Recreation and Marine.

STEP 2: Partners of Parks will review your application, provide a tour of the available locations, assist with the inscription, answer any questions and obtain all required final approvals with the Parks and Recreation or Marine Advisory Commission.

STEP 3: Once your application has been approved by the applicable governing body, Partners will order the bench and plaque. You will be notified when the bench has been installed.



TRIBUTE BENCH APPLICATION RESIDENT HONOREE

APPLICANT INFORMATION:

Name:

Phone Number:

Email Address:

IN HONOR OF:

Name:

Resident of Long Beach:

Number of Years:

Requested Location:

HONOREE HISTORY: Please provide a brief history of the deceased individual include any significant life and community accomplishments. Attach additional sheets if necessary.

PLAQUE INSCRIPTION: Please provide desired inscription. Plaques accommodate multiple lines of text. Partners of Parks shall approve the inscription to ensure compliance with Municipal Code 16.55.

1st Line:

2nd Line:

3rd Line:

4th Line:

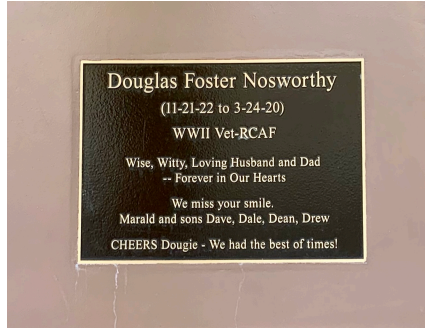
5th Line:

6th Line:

TRIBUTE BENCH APPLICATION RESIDENT HONOREE

PARK BENCH AND PLAQUE STYLES

Unless otherwise required to keep with the park/landscape design, the City installs the “Palm” bench style with a rectangular plaque.



Please acknowledge that you have read, understand and agree to the following:

- _____ Donation of a bench confers no legal rights or benefits to the requestor or donor(s). City reserves the right to place park benches in a style and location suitable for the City.
- _____ Partners of Parks and the City do not warranty the bench against damage or destruction.
- _____ The placement term for a Tribute Bench is 10 years. At the end of this term, the bench location will be available for renewal, with the first right of refusal given to the original donor. If the original donor opts not to renew, the donated bench may be removed. A fee will be assessed at the time of renewal.
- _____ It is the responsibility of the applicant to provide current and updated contact information throughout the 10-year term.

Please note this donation may be tax deductible. Please contact your tax professional for determination.

For Office Use Only:

DATE

Application Received:

Location Chosen:

Plaque Inscription Approved:

Commission or Committee Approved:

Payment Received/Amount:

Bench Installed: